Engr. Abul Kalam Library
Yearly Objective and Action Plan

YEARLY OBJECTIVE 2023:

Optimization of the Koha Software for the Library Management System (LMS)

ACTION PLAN:

Legend	
Planned	
Progress	
Deviation	20%

S. #	Activities	Responsible Person	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Progress %
1	Merging of multiple copies of titles in the Library Catalogue	Concerned Section Incharges													85%
2	Merging of issues of Journals/Magazines in the Library Catalogue	Incharge Serial Section													100%
3	Entrying of Journals Articles in the Koha Module	Incharge Serial Section													100%
4	Entrying of Non-book material information the Library Catalogue	ITM (JE) / Incharge Book Bank													50%
5	Barcoding on books of the Book Bank	Incharge Book Bank													100%
6	Updating the Catalogue Enrichment Tool for Koha Library OPAC	Concerned Section Incharges													100%
7	Troubleshooting of Realtime problems in Koha	ITM (JE) / Concerned Section Incharges													100%
8	Testing of Koha Google Authentication	ITM (JE)													100%
9	Development and Integration of plugs-ins*	ITM (JE) /Concerned Section Incharges													75%
10	Development of Reports for different Modules including Special Data Reports for ISO/HEC/PEC etc.	ITM (JE)													50%
11	Testing & Reporting of Account Management Module	ITM (JE) / Concerned Section Incharges													75%
12	Koha Trainings to the Library Patrons	ITM (JE)													50%